Laurens Public Library
2022 Iowa Public Library General Information Survey

Section A - General Information

(Reporting period July 1, 2021 to June 30, 2022 - unless otherwise specified)

Due October 31, 2022

Questions relating to COVID-19 are located in sections G, H, and I.

Review the contact information below. Users cannot directly change data for questions A01 to A12. If any information has changed, answer Yes to number A13 and enter a note for the corresponding question. The State Library will verify and update the data. For Section A, report the most current information available.

		CURRENT YEAR	PREVIOUS YEAR
A01	Library Name	LAURENS PUBLIC LIBRARY	*LAURENS PUBLIC LIBRARY*
A02	Library District	NW=Northwest	*NW=Northwest*
A03	Street Address	273 N THIRD	*273 N THIRD*
A04	City	LAURENS	*LAURENS*
A05	Zip	50554	*50554*
Mailing Address			
A06	Mailing Address	273 N THIRD	*273 N THIRD*
A07	City	LAURENS	*LAURENS*
A08	Zip	50554	*50554*
Other Contact Information			
A09	County	POCAHONTAS	*POCAHONTAS*
A10	Phone	(712) 841-4612	*(712) 841-4612*
A11	City population (2020 decennial population, do not report estimates)	1,264	*1,258*
A12	Library Size Code	C	*C*

| A13 | Has any information in questions A1 to A12 changed in the past year? YES, answer YES on the pulldown menu and enter a correction in a note. NO - answer NO on the pulldown menu and continue with question A14. | No | *No* |
| A14 | Library Director/Administrator Name | Glenda Mulder | *Glenda Mulder* |

Section B - Paid Staff and Salary Information

Include all paid staff on the library's payroll. Include unfilled positions if a search is currently underway. Do not report workers paid by other agencies such as Green Thumb employees or work study students. Do not report workers hired through a cleaning or landscape business. Report all positions as of June 30, 2022.

B01	Total number of paid librarians	3	*3*
B02	Total number of all paid librarian hours worked per week	100.89	*100.07*
B03	Paid librarians FTE	2.52	*2.50*
B04	Total number of all other paid staff	1	*1*
B05	Total number of all other paid staff hours worked per week	14.40	*13.88*
B06	All other paid staff FTE	0.36	*0.35*
B07	Total number of paid staff	4	*4*
B08	Total paid staff FTE	2.88	*2.85*

Levels of Education

| B09 | How many of the paid librarians from line B01 have an ALA accredited masters of library science degree? | 0 | *0* |

B10	Total number of hours worked per week by librarians from line B09 with an ALA accredited masters of library science degree	.0	.0
B11	Total FTE librarians with ALA accredited masters of library science degree	0.00	0.00
B12	Starting date of current director in director's position (mm/dd/yyyy)	07/01/2006	7/1/2006

Salary Information

Report the hourly salary for the positions listed below if employed by your library. Do not report one staff member more than once even if they perform multiple jobs. Refer to the instructions for more detailed information on each position. Do not report assistant director or department heads unless that role is part of their official job description. Do not report workers paid by other agencies such as Green Thumb employees or work study students. Do not report workers hired through a cleaning or landscape business. Only report janitorial/building maintenance staff if they are an employee of the library. Report hourly salary amounts as of June 30, 2022.

B13	Hourly salary of the director	$23.05	$22.45
B14	Hourly salary of assistant director	$13.40	$13.01
B15	Hourly average salary of department heads	$11.78	$11.43
B16	Hourly salary of the children's librarians	$10.15	$9.85
B17	Hourly average salary of library clerks	$9.02	$8.76
B18	Hourly average salary of shelvers or pages	$9.02	$8.76
B19	Hourly average salary of janitorial or building maintenance employees	$13.40	$13.01

Section C - Capital Income and Expenditures

Capital income is intended to pay for large one-time library purchases. This section should not reflect any income or expenditure used for the regular operations of the library. If your library had any major one-time capital expenditures during FY22 report them in this section. Otherwise, skip to section D.

For Capital Income and Expenditures

Show all sources of capital funds for FY22 (July 1, 2021 - June 30, 2022).

If your library does not receive capital income from a source, enter a 0 (zero).

If your library receives capital income from a source, but the amount is unknown, enter N/A.

Report all capital income and expenditures in whole dollars only. Round to the nearest dollar.

For Capital Income

Report all income for major capital expenditures, by source of income. Include funds received for:

- Site acquisition
- New buildings, additions to buildings, or renovation of library buildings
- Furnishings, equipment, and initial collections for new buildings, additions, or renovations
- Major building updates or repairs including roof, painting, carpeting, furnace, central air, etc.
- New computer hardware and software used to support library operations, link to networks, or run information products
- Replacement and repair of existing furnishings and equipment
- New vehicles
- Other major one-time projects

DO NOT REPORT INCOME FOR:

- Regular purchase of library materials - Report in section D
- Payments for regular operating costs such as utilities, insurance, etc. - Report in section D
- Investments for capital appreciation
- Income passed through to another agency
- Funds unspent in the previous fiscal year (e.g., carryover).

Did your library have any major one-time capital projects in FY22? YES - check the box and click the SAVE button to display questions C01 - C06. NO - Skip to section D.	Yes			No

Capital Income

C01	Capital funds from local government (city, county)	$0		
C02	Capital funds from state sources	$0		
C03	Capital funds from federal sources	$0		
C04	Capital funds from private sources	$0		
C05	Total capital income	$0		$0

Capital Expenditures

C06	Total capital expenditures	$6,500

Section D - Operating Income and Expenditures

OPERATING INCOME

Operating income covers the current and recurrent costs necessary to support the provision of library services. Report income used for operating expenditures by source. Include federal, state, local, and non-governmental income.

REPORT ALL SOURCES OF FUNDS FOR FY22 (JULY 1, 2021 - JUNE 30, 2022).

- If your library does not receive operating income from a source enter a 0 (zero)
- If your library receives operating income from a source, but the amount is unknown, enter N/A
- Report all income in whole dollars only. Round to the nearest dollar

DO NOT REPORT

- Income for capital expenditures as reported in Section C
- Contributions to endowments
- Income passed through to another agency
- Funds unspent in the previous fiscal year – carryover
- The value of any contributed or in-kind services
- The value of any non-monetary gifts and donations
- E-Rate discounts as income

Total Governmental Operating Income

D01	City income received from the city's general fund (exclude income from special levies)	$154,034	$140,286
D02	City income received from special levies	$0	$0
D03	County income received from all counties	$15,274	$15,274
D04	Income received from contracting cities in Iowa. Do not report income from your own city on this line.	$0	$0
D05	Other governmental income received	$0	$0
D06	Total local government operating income received	$169,308	$155,560
D07	State income received from the State Library of Iowa (Enrich Iowa - Direct State Aid, Open Access, ILL Reimbursement) Prefilled and locked by the State Library.	$5,108	$5,561

D08	Other income received from the State of Iowa	$0	*$0*
D09	Total state government operating income received	$5,108	*$5,561*
D10	Total federal government income received	$0	*$13,545*

Non-Governmental Operating Income

D11	Total non-governmental grants received	$5,752	*$4,769*
D12	Endowments and gifts received (only report if money was spent in FY22)	$18,679	*$18,056*
D13	Fines and/or fees received	$2,030	*$1,913*
D14	Other income received	$3,675	*$4,208*
D15	Total non-governmental operating income received	$30,136	*$28,946*

Total Operating Income

D16	Total operating income received	$204,552	*$203,612*

OPERATING EXPENDITURES

Operating expenditures are the current and recurrent costs necessary to support the provision of library services. Significant costs, especially benefits and salaries, that are paid by other taxing agencies (government agencies with the authority to levy taxes) "on behalf of" the library may be included if the information is available. Only such funds that are supported by expenditure documents (such as invoices, contracts, payroll records, etc.) at the point of disbursement should be included.

REPORT ALL EXPENDITURES INCLUDING GRANTS AND COOPERATIVE ARRANGEMENTS.

- If your library does not expend operating funds for an item, enter a 0 (zero)
- If your library expends operating funds for an item, but the amount is unknown, enter N/A
- To ensure accurate reporting, consult your business officer or city clerk regarding this section
- Report only money expended during FY22 (July 1, 2021 - June 30, 2022), regardless of when the money may have been received
- Report all expenditures as whole dollars only. Round fractions to the nearest whole dollar

DO NOT REPORT

- The value of free items
- Estimated Costs
- Capital expenditures as reported in Section C
- E-Rate discounts as expenditures

D17	Total salaries and wages expenditures (before deductions)	$93,059		$89,656
D18	Total employee benefits expenditures (health insurance, Social Security tax, retirement, etc.) This amount cannot be $0. If you are unsure of benefits amount, or this is a volunteer-run library, report N/A.	$59,675		$56,502
D19	Total staff expenditures	$152,734		$146,158
D20	Print physical collection expenditures	$15,809		$13,273

D21	Audio physical collection expenditures -- All physical formats, including tape, CDs, etc. Do not report downloadable expenditures on this line.	$0	*$0*
D22	Video physical collection expenditures -- All physical formats, including tape, Blu-Ray, DVD, etc. Do not report downloadable expenditures on this line.	$240	*$240*
D23	Other physical collection expenditures for any materials not listed above (puzzles, art prints, puppets, cake pans, etc.)	$0	*$0*
D24	Total physical non-print collection expenditures	$240	*$240*
D25	Total physical collection expenditures	$16,049	*$13,513*
D26	Bridges e-book collection expenditures. Report Bridges e-book expenditures only. Prefilled and locked by the State Library.	258	*$258*
D27	All other e-book collection expenditures. Report Advantage e-book expenditures on this line.	$0	*$0*
D28	Total e-book collection expenditures	$258	*$258*

D29	Bridges downloadable audio collection expenditures. Report Bridges expenditures only. Prefilled and locked by the State Library.	258	*$258*
D30	All other downloadable audio collection expenditures. Report Advantage downloadable audio expenditures on this line.	$0	*$0*
D31	Total downloadable audio collection expenditures	$258	*$258*
D32	Bridges downloadable video collection expenditures. Report Bridges expenditures only. Prefilled and locked by the State Library.	11	*$5*
D33	All other downloadable video collection expenditures. Report Advantage downloadable video expenditures on this line.	$0	*$0*
D34	Total downloadable video collection expenditures	$11	*$5*
D35	Bridges Magazine expenditures. Prefilled and locked by the State Library.	$0	*$106*

Code	Description		
D36	All other Electronic Information collection expenditures. This includes databases, Freegal, Hoopla, etc. Do not report expenditures for products subsidized or managed by the State Library such as Bridges.	$0	*$0*
D37	Total Electronic Information collection expenditures	$0	*$106*
D38	Total downloadable and Electronic Information collection expenditures	$527	*$627*
D39	Total collection expenditures	$16,576	*$14,140*
D40	All other operating expenditures (phone, lights, heating, cooling, Internet access, insurance, etc.)	$35,242	*$43,314*
D41	Total of all operating expenditures	$204,552	*$203,612*

Section E - Library Collection

NUMBER HELD AT START OF YEAR - The number of items owned by the library at the start of the fiscal year (July 1, 2021).

NUMBER ADDED DURING FISCAL YEAR - The number of items added to the collection during the fiscal year (July 1, 2021 - June 30, 2022) whether through purchase or donation.
NUMBER WITHDRAWN DURING FISCAL YEAR - The number of items withdrawn from the collection during the fiscal year (July 1, 2021 - June 30, 2022) whether through weeding, loss, or other cause.
NUMBER HELD AT END OF YEAR - The number of items owned by the library at the end of the fiscal year (June 30, 2022).

Code	Description		
E01	Printed books (# of items), held at start of year	23,119	*23,334*
E02	Printed books (# of items), added during year	920	*929*
E03	Printed books (# of items), withdrawn during year	908	*1,144*

E04	Printed books (# of items), held at end of year	23,131	23,119
E05	Bridges e-books, held at end of year. Prefilled and locked by the State Library.	97,973	57,638
E06	All other e-books held at end of year. Include Advantage titles here. Do not report downloads from Bridges, Freegal, Freading, Hoopla, etc. here.	0	0
E07	Total e-books held at end of year	97,973	57,638
E08	Total books (print and e-books), held at end of year.	121,104	80,757
E09	Audio materials (# of physical items), held at start of year	599	615
E10	Audio materials (# of physical items), added during year	34	88
E11	Audio materials (# of physical items), withdrawn during year	0	104
E12	Audio materials (# of physical items), held at end of year	633	599
E13	Bridges downloadable audio materials, held at end of year. Prefilled and locked by State Library.	39,766	31,079
E14	All other downloadable audio materials, held at end of year. Include Advantage titles here. Do not report downloads from Bridges, Freegal, Hoopla, etc. here.	0	0

E15	Total downloadable audio materials, held at end of year	39,766		*31,079*
E16	Total audio materials (physical and downloadable), held at end of year.	40,399		*31,678*
E17	Video materials (# of physical items), held at start of year	1,092		*1,117*
E18	Video materials (# of physical items), added during year	12		*43*
E19	Video materials (# of physical items), withdrawn during year	4		*68*
E20	Video materials (# of physical items), held at end of year	1,100		*1,092*
E21	Bridges downloadable video materials, held at end of year. Prefilled and locked by the State Library	683		*35*
E22	All other downloadable video materials, held at end of year. Include Advantage titles here. Do not report downloads from Bridges, Freegal, Hoopla, etc. here.	0		*0*
E23	Total Downloadable video materials, held at end of year	683		*35*
E24	Total video materials (physical and downloadable), held at end of year	1,783		*1,127*
E25	Other library materials (# of physical items), held at start of year	145		*143*
E26	Other library materials (# of physical items), added during year	59		*2*

E27	Other library materials (# of physical items), withdrawn during year	0	0
E28	Other library materials (# of physical items), held at end of year	204	145
E29	Total physical items, held at start of year	24,955	25,209
E30	Total physical items, added during year	1,025	1,062
E31	Total physical items, withdrawn during year	912	1,316
E32	Total physical items, held at end of year	25,068	24,955
E33	Total downloadable items, held at end of year	138,422	88,752
E34	Total physical and downloadable items, held at end of year	163,490	113,707

Licensed Databases

Refer to the State Library of Iowa's website to determine how databases and other electronic resources are counted.
https://www.statelibraryofiowa.gov/index.php/libraries/search/survey/cntelecres

E35	Number of licensed databases funded locally or by other non-state funded cooperative agreements (or consortia) within the state or region. Include subscription downloadable services such as Freegal, Freading, Hoopla, etc. here.	1	1
E36	Number of licensed databases funded by the state government or The State Library of Iowa. Count Brainfuse as 2. Maximum amount for this line is 2. Prefilled and locked by the State Library.	2	45
E37	Total licensed databases	3	46

Section F - Circulation and Use Counts

Circulation

Report circulation for FY22 (July 1, 2021 to June 30, 2022). Circulation should only be counted for items checked out of the library's collection for use outside of the library, including renewals. DO NOT count automatic renewals as circulation. DO NOT count in-house use or computer use as circulation. *COVID-19 Note: make sure to report items checked out through curb-side service as circulation.*

Circulation Transactions of Physical Items

F01	Adult books	14,743	*14,712*
F02	Young adult books	672	*752*
F03	Children's books	14,466	*12,253*
F04	Video recordings (physical formats)	1,571	*2,451*
F05	Audio recordings (physical formats)	733	*814*
F06	Serials (physical formats)	260	*279*
F07	All other physical items (CD-ROM based products, puzzles, art prints, pamphlets, cake pans, puppets, WiFi Hotspots, tools, video games, etc.)	343	*355*
F08	Total PHYSICAL circulation by material type	32,788	*31,616*

Lines F09 and F10 should be reported as individual counts. They do not need to add up to a total. These counts are part of the physical total as reported on line F08. Do not count electronic use for lines F09 or F10.

F09	Circulation of physical items to the rural population of your own county:	2,023	*2,214*
F10	Total physical circulation of all materials cataloged as "children's"	14,466	*12,253*

Use of Downloadable Material

F11	Bridges e-books, including use of Advantage titles. Prefilled and locked by the State Library.	727	*780*

F12	All other e-books - do not count downloads from services such as Freegal, Freading, Hoopla, etc. on this line. Report that use on line F25.	0		0
F13	Total use of e-books	727		780
F14	Bridges downloadable video recordings, including use of Advantage titles. Prefilled and locked by the State Library.	0		0
F15	All other downloadable video recordings - do not count downloads from services such as Freegal, Freading, Hoopla, etc. on this line. Report that use on line F25.	0		0
F16	Total use of downloadable video recordings	0		0
F17	Bridges downloadable audio recordings, including use of Advantage titles. Prefilled and locked by the State Library.	435		637
F18	All other downloadable audio recordings - do not count downloads from services such as Freegal, Freading, Hoopla, etc. on this line. Report that use on line F25.	0		0
F19	Total use of downloadable audio recordings	435		637

F20	Bridges electronic serials - including use of Advantage titles. Prefilled and locked by the State Library.	102		*71*
F21	All other electronic serials - Include RB Digital or similar.	0		*0*
F22	Total use of electronic serials	102		*71*
F23	Total use of downloadable materials	1,264		*1,488*

Successful Retrieval of Electronic Information (Database Use)

F24	Successful retrieval of Electronic Information from Brainfuse. This used to be called Licensed database use. Prefilled and locked by the State Library.	9		*25*
F25	Successful retrieval of all other Electronic Information funded locally or by other non-state funded cooperative agreements. Do not count users, sessions, website hits, or online catalog use. This used to be called Licensed database use. Include downloads from services such as Freegal, Freading, Hoopla, etc. on this line.	0		*0*
F26	Total successful retrieval of Electronic Information.	9		*25*

Circulation and Use Totals

Field	Description		
F27	Total Circulation of physical and downloadable materials (This is the same as Total circulation by material type on previous year's surveys).	34,052		*33,104*
F28	Total Electronic materials use (Total downloadable use plus Total successful retrieval of Electronic Information)	1,273		*1,513*
F29	Total Collection use (Total circulation of physical and downloadable items plus successful retrieval of Electronic Information. This is not the total of F27 + F28).	34,061		*33,129*

ILL and Other Use Counts

Interlibrary Loan
The State Library will automatically fill in data from the SILO ILL service. If your library only uses SILO for ILL, you can skip F30 to F35. Examples of other ILL services are OCLC or print forms.

Field	Description		
F30	ILL Received from other libraries using the SILO ILL service. Prefilled and locked by the State Library.	251		*198*
F31	ILL Received from other libraries using all other ILL services. Do not report SILO ILL on this line.	0		*0*
F32	Total Interlibrary Loan received from other libraries	251		*198*
F33	ILL Provided to other libraries using the SILO ILL service. Prefilled and locked by the State Library.	414		*366*

F34	ILL Provided to other libraries using all other ILL services. Do not report SILO ILL on this line.	0		*0*
F35	Total Interlibrary Loan provided to other libraries	414		*366*
F36	Current total number of registered users as of June 30, 2022	1,360		*1,387*

Other Use Counts

F37	Door count annually - do not count curbside delivery or other services provided while the library is physically closed to the public as door count	20,800		*17,784*
F38	Is annual door count based on an annual count (i.e. with a door counter) or an annual estimate based on a typical week or weeks? Choose one of the options listed below. If unsure, leave blank and skip to F39.	ES - Annual Estimate Based on Typical Week(s)		*ES - Annual Estimate Based on Typical Week(s)*
F39	Total number of reference transactions annually	572		*624*
F40	Is number of annual reference transactions based on annual count (i.e. year-long tally marks) or an annual estimate based on a typical week or weeks? Choose one of the options below - if unsure, leave blank and skip to F41.	ES - Annual Estimate Based on Typical Week(s)		*ES - Annual Estimate Based on Typical Week(s)*
F41	Number of Internet computers for public use	8		*8*

F42	Number of uses of public Internet computers ANNUALLY (You may count a typical week and multiply by 52)	935		*981*
F43	Is the number of uses of public Internet computers based on an annual count (i.e., year-long tally marks) or an annual estimate based on a typical week or weeks? Choose one of the options listed below. If unsure, leave blank and skip to F44.	CT - Annual Count		*CT - Annual Count*
F44	Number of wireless sessions annually - for libraries subscribing to the statewide WhoFi service. Prefilled and locked by the State Library.	5,412		*7,095*
F45	Number of wireless sessions annually - for libraries without the statewide WhoFi service.	N/A		*N/A*
F46	Total number of wireless sessions annually	5,412		*7,095*
F47	Is number of wireless sessions based on an annual count (i.e. year-long tally marks) or an annual estimate based on a typical week or weeks? Choose one of the options listed below. Libraries that use WhoFi only should report as an annual count. If unsure, leave blank and skip to F48.	CT - Annual Count		*CT - Annual Count*

F48	Website visits for libraries with a PLOW website annually. Prefilled and locked by the State Library.	3,453	*3,949*
F49	Website visits for all other libraries annually. Libraries unable to collect a count of their website visits should report **N/A.** Libraries without websites should report **-3.**	N/A	*N/A*
F50	Total website visits annually	3,453	*3,949*

Section G - Programs and Content Recordings

Intro and Children 0-5

LIBRARY PROGRAMS

Live Program Sessions

A live program session is any planned event which introduces the group attending to library services or which provides information to participants.

Program sessions may cover use of the library, library services, or library tours. Program sessions may also provide cultural, recreational, or educational information. Examples of these types of program sessions include, but are not limited to, film showings, lectures, story hours, literacy programs, citizenship classes, and book discussions.

INCLUDE

- All program sessions that are sponsored or co-sponsored by the library. For a program session to be sponsored or co-sponsored by the library, the library must contribute financial resources or staff time toward the program session. For a program session that is part of a larger community event (such as a farmer's market or festival), it is not necessary for the library to also sponsor or organize the larger event.
- Both on-site and off-site program sessions. For example, include a storytime at a farmer's market or a presentation to a school group about library resources conducted at a school.
- Live-streamed virtual (synchronous) program sessions that are sponsored or co-sponsored by the library.
- Program sessions with attendance of zero or one if they were intended for a group.

EXCLUDE

- Program sessions sponsored by other groups that use library facilities. For example, do not include a homeschooling group hosting a speaker in a meeting room without facilitation from library staff.
- Offsite outreach efforts that do not otherwise meet the definition of a program session. For example, do not include having a library card signup booth at a farmer's market.
- Activities delivered on a one-to-one basis, rather than to a group, such as one-to-one literacy tutoring, services to homebound, homework assistance, mentoring activities, etc.
- Passive or self-directed activities that do not occur at a scheduled time. For example, do not report "make and take" bags or coloring pages as a program. Report these self-directed activities on questions G115 to G123
- Recorded presentations of program content. Report these on questions G109 to G114.
- Programming that is shared on the library's website or social media that is not sponsored or co-sponsored by the library. For example, do not include sharing a video from an author's website of him or her reading a book.

Tips for reporting programs and attendance.

- When reporting the number of programs count the total number of events. A story time held once a week for a year is counted as 52, not as one.
- When reporting attendees count total number of attendees regardless of the age. A children's program attended by 10 children and 10 adults is counted as 20, not as 10.
- Live, virtual programs are conducted via a Web conferencing or webinar platform during which a library staff member (or other party sponsored by the library) is presenting to or interacting with an audience in real-time. These are considered programs for survey purposes and should be added into programming counts as indicated below.
- Recordings of program content include video or audio recordings created by a library staff person (or other party sponsored by the library) and posted to a video or audio hosting platform for the audience to view tor list to on-demand. Do not include promotional or marketing content. Recordings of program content are counted separately from live programs as indicated below.
- If a program is hybrid (i.e., in-person and virtual) then report it as in-person. Do not double count.
- WhoFi/Non-WhoFi - we prefill and lock data from WhoFi for libraries that use that service. If you did not use the WhoFi service fill out the non-WhoFi questions. The total number of WhoFi and non-WhoFi programs will equal the total number of programs offered in each category.

Children Ages 0-5

G01   Total number of live, in-person, onsite library programs for children ages 0-5 from WhoFi. Prefilled and locked by the State Library   0

G02   Total number of live, in-person, onsite library programs for children ages 0-5 non-WhoFi   9

G03   Total number of live, in-person, onsite library programs for children ages 0-5   9

G04   Total number of people attending live, in-person, onsite library programs for children ages 0-5 from WhoFi. Prefilled and locked by the State Library   0

G05   Total number of people attending live, in-person, onsite library programs for children ages 0-5 non-WhoFi   304

G06   Total number of people attending live, in-person, onsite library programs for children ages 0-5   304

G07   Total number of live, in-person, offsite library programs for children ages 0-5 from WhoFi. Prefilled and locked by the State Library.   0

G08	Total number of live, in-person, offsite library programs for children ages 0-5 non-WhoFI	0
G09	Total number of live, in-person, offsite library programs for children ages 0-5	0
G10	Total number of people attending live, in-person, offsite library programs for children ages 0-5 from WhoFi. Prefilled and locked by the State Library.	0
G11	Total number of people attending live, in-person, offsite library programs for children ages 0-5 non-WhoFi	0
G12	Total number of people attending live, in-person, offsite library programs for children ages 0-5	0
G13	Total number of live, virtual library programs for children ages 0-5 from WhoFi. Prefilled and locked by the State Library.	0
G14	Total number of live, virtual library programs for children ages 0-5 non-WhoFi	35
G15	Total number of live, virtual library programs for children ages 0-5	35

G16   Total number of people attending live, virtual library programs for children ages 0-5 from WhoFi. Prefilled and locked by the State Library.   0

G17   Total number of people attending live, virtual library programs for children ages 0-5 non-WhoFi   1,039

G18   Total number of people attending live, virtual library program for children ages 0-5   1,039

G19   Total number of library programs for children ages 0-5   44

G20   Total number of people attending library programs for children ages 0-5   1,343

Children 6-11

Children Ages 6-11

G21   Total number of live, in-person, onsite library programs for children ages 6-11 from WhoFi. Prefilled and locked by the State Library.   0

G22   Total number of live, in-person, onsite library programs for children ages 6-11 non-WhoFi   79

G23   Total number of live, in person, onsite library programs for children ages 6-11   79

G24	Total number of people attending live, in-person, onsite library programs for children ages 6-11 from WhoFi. Prefilled and locked by the State Library.	0
G25	Total number of people attending live, in-person, onsite library programs for children ages 6-11 non-WhoFi	1,789
G26	Total number of people attending live, in-person, onsite library programs for children ages 6-11	1,789
G27	Total number of live, in-person, offsite library programs for children ages 6-11 from WhoFi. Prefilled and locked by the State Library.	0
G28	Total number of live, in-person, offsite library programs for children ages 6-11 non-WhoFi	0
G29	Total number of live, in-person, offsite library programs for children ages 6-11	0
G30	Total number of people attending live, in-person, offsite library programs for children ages 6-11 from WhoFi. Prefilled and locked by the State Library.	0

G31	Total number of people attending live, in-person, offsite library programs for children ages 6-11 non-WhoFi	0
G32	Total number of people attending live, in-person, offsite library programs for children ages 6-11	0
G33	Total number of live, virtual library programs for children ages 6-11 from WhoFi. Prefilled and locked by the State Library.	0
G34	Total number of live, virtual library programs for children ages 6-11 non-WhoFi	0
G35	Total number of live, virtual library programs for children ages 6-11	0
G36	Total number of people attending live, virtual library programs for children ages 6-11 from WhoFi. Prefilled and locked by the State Library.	0
G37	Total number of people attending live, virtual library programs for children ages 6-11 non-WhoFi	0
G38	Total number of people attending live, virtual library programs for children ages 6-11	0

| G39 | Total number of library programs for children ages 6-11 | 79 |
| G40 | Total number of people attending library program for children ages 6-11 | 1,789 |

Young Adults

Young Adults Ages 12-18

G41	Total number of live, in-person, onsite library programs for young adults from WhoFi. Prefilled and locked by the State Library.	0
G42	Total number of live, in-person, onsite library programs for young adults non-WhoFi	18
G43	Total number of live, in person, onsite library program for young adults	18
G44	Total number of people attending live, in-person, onside library programs for young adults from WhoFi. Prefilled and locked by the State Library.	0
G45	Total number of people attending live, in-person, onsite library programs for young adults non-WhoFi	243
G46	Total number of people attending live, in-person, onsite library programs for young adults	243

G47	Total number of live, in-person, offsite library programs for young adults prefilled from WhoFi. Prefilled and locked by the State Library.	0
G48	Total number of live, in-person, offsite library programs for young adults non-Who-fi	0
G49	Total number of live, in-person, offsite library programs for young adults	0
G50	Total number of people attending live, in-person, offsite library programs for young adults from WhoFi. Prefilled and locked by the State Library.	0
G51	Total number of people attending live, in-person, offsite library programs for young adults non-WhoFi	0
G52	Total number of people attending live, in-person, offsite library programs for young adults	0
G53	Total number of live, virtual library programs for young adults from WhoFi. Prefilled and locked by the State Library.	0
G54	Total number of live, virtual library programs for young adults non-WhoFi	0

G55	Total number of live, virtual library programs for young adults	0	0
G56	Total number of people attending live, virtual library programs for young adults from WhoFi. Prefilled and locked by the State Library.	0	
G57	Total number of people attending live, virtual library programs for young adults non-WhoFi	0	
G58	Total number of people attending live, virtual library program for young adults	0	0
G59	Total number of library programs for young adults	18	8
G60	Total number of people attending library program for young adults	243	127

Adult

Adults Aged 19 or Older

G61	Total number of live, in-person, onsite library programs for adults prefilled from WhoFi. Prefilled and locked by the State Library.	0	
G62	Total number of live, in-person, onsite library programs for adults non-WhoFi	70	

G63	Total number of live, in person, onsite library program for adults	70
G64	Total number of people attending live, in-person, onside library programs for adults prefilled from WhoFi. Prefilled and locked by the State Library.	0
G65	Total number of people attending live, in-person, onsite library programs for adults non-WhoFi	916
G66	Total number of people attending live, in-person, onsite library programs for adults	916
G67	Total number of live, in-person, offsite library programs for adults prefilled from WhoFi. Prefilled and locked by the State Library.	0
G68	Total number of live, in-person, offsite library programs for adults non-WhoFI	0
G69	Total number of live, in-person, offsite library programs for adults	0
G70	Total number of people attending live, in-person, offsite library programs for adults prefilled from WhoFi. Prefilled and locked by the State Library.	0

G71	Total number of people attending live, in-person, offsite library programs for adults non-WhoFi	0
G72	Total number of people attending live, in-person, offsite library programs for adults	0
G73	Total number of live, virtual library programs for adults prefilled from WhoFi. Prefilled and locked by the State Library.	0
G74	Total number of live, virtual library programs for adults non-WhoFi	0
G75	Total number of live, virtual library programs for adults	0
G76	Total number of people attending live, virtual library programs for adults prefilled from WhoFi. Prefilled and locked by the State Library.	0
G77	Total number of people attending live, virtual library programs for adults non-WhoFi	0
G78	Total number of people attending live, virtual library program for adults	0
G79	Total number of library programs for adults	70

| G80 | Total number of people attending library program for adults | 916 |

General Interest

General Interest - For All Ages

G81	Total number of live, in-person, onsite, general interest library programs from WhoFi. Prefilled and locked by the State Library.	0
G82	Total number of live, in-person, onsite general interest library programs non-WhoFi	0
G83	Total number of live, in person, onsite general interest library programs	0
G84	Total number of people attending live, in-person, onsite general interest library programs prefilled from WhoFi. Prefilled and locked by the State Library.	0
G85	Total number of people attending live, in-person, onsite general interest library programs non-WhoFi	0
G86	Total number of people attending live, in-person, onsite general interest library programs	0

G87	Total number of live, in-person, offsite general interest library programs prefilled from WhoFi. Prefilled and locked by the State Library.	0
G88	Total number of live, in-person, offsite general interest library programs non-WhoFI	0
G89	Total number of live, in-person, offsite general interest library programs	0
G90	Total number of people attending live, in-person, offsite general interest library programs prefilled from WhoFi. Prefilled and locked by the State Library.	0
G91	Total number of people attending live, in-person, offsite general interest library programs non-WhoFi	0
G92	Total number of people attending live, in-person, offsite general interest library programs	0
G93	Total number of live, virtual, general interest library programs prefilled from WhoFi. Prefilled and locked by the State Library.	0
G94	Total number of live, virtual, general interest library programs non-WhoFi	0
G95	Total number of live, virtual, general interest, library programs	0

G96	Total number of people attending live, virtual, general interest programs prefilled from WhoFi. Prefilled and locked by the State Library.	0	
G97	Total number of people attending live, virtual, general interest programs non-WhoFi	0	
G98	Total number of people attending live, general interest, virtual library programs	0	
G99	Total number of live general interest library programs	0	
G100	Total number of live general interest library programs	0	
G101	Total number of live, in-person, onsite library programs	176	
G102	Total number of live, in-person, offsite library programs	0	
G103	Total number of live, virtual library programs	35	
G104	Total number of people attending live, in-person, onsite library programs	3,252	
G105	Total number of people attending live, in-person, offsite library programs	0	
G106	Total number of people attending live, virtual library programs	1,039	
G107	Total number of live library programs	211	*152*

| G108 | Total number of people attending live library programs | 4,291 | 3,093 |

Content Recordings and Patron Directed Activities

Program Content Recordings

A program content recording is any recording of program content that cannot be viewed live as it unfolds (i.e., on-demand streaming). Only include program presentations posted during the reporting period. Regardless of the number of platforms on which a presentation is posted, count each unique presentation only once. Include program sessions hosted on Facebook Premiere that are not facilitated by a staff member.

The count of views of asynchronous program presentations for a period of THIRTY (30) days after the presentation was posted, even if that period extends beyond the survey reporting period (or fiscal year). For program presentations made available via Facebook, count unique 1-minute views of each video. For those made available via other platforms, count unique views of each video. For recorded program presentations that are recordings of live, virtual program sessions, exclude live attendance; live attendance should have already been counted on lines G18, G29, G55, G78, or G95.

G109	Total number of program content recordings from WhoFi. Prefilled and locked by the State Library	0	
G110	Total number of program content recordings non-WhoFi	0	
G111	Total number of program content recordings	0	7
G112	Total number of views of program content recordings from WhoFi. Prefilled and locked by the State Library	0	
G113	Total number of views of program content recordings non-WhoFi	0	
G114	Total number of views of program content recordings	0	1,538

Patron-Directed Activities

Below is a list of activities that are patron directed and sometimes known as passive, self-directed, or indirect programming. All answers are prefilled with 0. If you do not provide a listed service you can leave it as a 0. If you provide a service but are unsure of how many times it was used, answer with an estimate, or N/A. Otherwise provide the number of times each service is used ANNUALLY. Do not count the number of items created, only count the number of times a service is used. Do not include anything provided as a part of a library sponsored, in-person, program. These counts should be accounted for in the programming counts listed above. For example, do not count coloring sheets used as part of a live, in-person, program as an indirect activity.

G115	Total number of make and take kits provided	1,290
G116	Total number of coloring sheets provided	0
G117	Total number of scavenger hunt participants	0
G118	Total number of trivia contest participants	0
G119	Total use of library's maker space service	715
G120	Total use of STEAM/STEM services	76
G121	Total number of story-walk participants	0
G122	Total number of reading log participants	0

G123 List any other patron-directed activities, list one activity per box. To add more than one activity, click the "Add Activity" button.

| Name of activity only, do not include a use count. | Puzzles |
| Name of activity only, do not include a use count. | Games |

Section H - Library Buildings - Hours and Square Footage

Make sure to consider closures due to COVID-19 when calculating number of hours and weeks open. For example, if your library is normally open for 52 weeks, but was closed for 20 weeks and open for 32 weeks, due to COVID-19, report 32 on line H02.

| H01 | Total number of hours open to the public during FY22 (July 1, 2021 to June 30, 2022) at the main library only. Report actual number of hours open rather than scheduled hours open. | 2,236 | | 2,236 |

H02	Total number of weeks open to the public during FY22 (July 1, 2021 to June 30, 2022) at the main library only (round to the nearest whole number of weeks). Report actual weeks open rather than scheduled weeks open.	52	52
H03	Square footage of main library. Prefilled and locked by the State Library.	5,000	5,000
H04	Total number of weeks the main library was closed to the public during FY22 (July 1, 2021 to June 30, 2022) due to COVID-19.	0	0
H05	Total number of weeks the main library had limited occupancy during FY22 (July 1, 2021 to June 30, 2022) due to COVID-19.	0	0

Section H Totals

H12	Total number of hours open annually at the main library and all branches. (Click the SAVE button to calculate the total.)	2,236	2,236
H13	Total number of weeks open annually at the main library and all branches (Click the SAVE button to calculate the total.)	52	52
H14	Total square footage of main and all branch libraries (Click the "SAVE" button to calculate the total.)	5,000	5,000

Section I - COVID 19 related questions

The following questions were added in the FY20 survey to assess the impact of the COVID-19 pandemic on library services. The impact extended into FY22, so we will continue with most of these questions this year. Answer Yes or No to the following questions if you know for sure that you provided the listed service or not. If you aren't sure, leave the question blank.

I01   Were any of the library's outlets physically closed to the public for any period of time due to the Coronavirus (COVID-19) pandemic? (YES/NO)

- Hours open clarification: An outlet is considered physically closed when the No public cannot access any library buildings or bookmobiles, regardless of staff access. A building can be physically closed but still offer virtual or "curbside" services outside the building.

No

I02   Did library staff continue to provide services to the public during any portion of the period when the building was physically closed to the public due to the Coronavirus (COVID-19) pandemic? (YES/NO)

- Services to the public can include providing reference service, hosting virtual programming or recorded content, curbside delivery, etc. Staff can be located or home or in a closed library while providing these services.

I03   Did the library allow users to complete registration for library cards online without having to come to the library DURING the Coronavirus (COVID-19) pandemic? (YES/NO)   Yes   *Yes*

I04   Did the library provide reference service via the Internet or telephone during the Coronavirus (COVID-19) pandemic? (YES/NO)   Yes   *Yes*

I05	Did the library provide 'outside' service for circulation of physical materials at one or more outlets during the Coronavirus (COVID-19) pandemic? (YES/NO)		
	• Includes any contactless or minimal contact provision of circulation items. Similar terms could include curbside, vestibule, or porch pickups, delivery (mail or drop-off), drive-thru, etc. NOTE: Circulation of these items should be reported as circulation in the appropriate category in section F.	Yes	*Yes*
I06	Did the library intentionally provide access to Wi-Fi Internet access to users outside the building at one or more outlets DURING the Coronavirus (COVID-19) pandemic? (YES/NO)	Yes	*Yes*

I07	Did the library increase access to WI-FI Internet access to users outside the building at one or more outlets during the Coronavirus (COVID-19) pandemic? (YES/NO)	No	*No*
I08	Did library staff work for other government agencies or nonprofit organizations instead of, or in addition to, their normal duties during the Coronavirus (COVID-19) pandemic? (YES/NO)		
	• NOTE: Include reassignments to other government agencies (e.g., to provide unemployment claims), as well as other activities such as the use of library staff to distribute school lunches and other materials. Volunteering during work hours would count, but volunteering off hours would not.	No	*No*
I09	Does the library check out WIFI hotspots for use outside the library? (YES/NO)	No	*No*

I10   As of June 30, 2022,
does the library charge
overdue fines to any
users when they fail to Yes
return physical print
materials by the date
due? (YES/NO) NEW

All libraries submitting an annual survey must also submit a Signature Page to certify accuracy. This document is also included in the Print Application Form. Click [here](#) to print off the form, sign it, and return it to Toni Blair as listed on the document.